

**QATAR FIRST BANK LLC (“QFB”)
BOARD OF DIRECTORS
CANDIDATE APPLICATION FORM
(Individual Candidate)**

OPENING DATE: 31st March 2019

CLOSING DATE: 4th April 2019

Dated: _____

Qatar First Bank
Chairman of the Nomination, Remuneration,
and Corporate Governance Committee
Doha - Qatar

Number of QFB Shares as of Date of Application:

1. CANDIDATE'S DECLARATION

I, _____, hereby express my interest to be considered for nomination as a candidate for election to QFB Board of Directors for the next term of office (2019 till 2021).

I hereby declare that I meet all nomination requirements as follows:

1. I own _____ shares in QFB.
2. I am not less than 21 years of age and I have full legal capacity.
3. I believe that the company's representative is qualified with sufficient knowledge of administrative matters and relevant experience to perform my duties effectively, and I declare to devote enough time to do my job with integrity and transparency to achieve QFB's interest, goals and objectives.
4. I have not been sentenced to criminal penalty, or a crime against honor or integrity, or any of the crimes, and in accordance with Article (40) of Law No. (8) 2012 of Qatar Financial Markets Authority, and articles (334) and (335) of law No. (11) Of 2015 Promulgating Commercial Companies Law, or be prevented from practicing any work in the entities subject to the Authority's jurisdiction under Article (35 paragraph 12) of law No. (8) Of 2012 referred to, or have been bankrupted, unless been rehabilitated.
5. I have not been previously disqualified from being a director in the Qatar Financial Centre (QFC) or in any other place.
6. If successful, I will provide QFB with a Police Clearance Certificate, issued at least not more than six months prior, within two weeks of the election results.
7. I am not a member of the board of directors or senior management of a company engaged in business activities similar to those of the Bank or its affiliates.
8. I am not a member of the Boards of more than two Qatari shareholding companies.
9. I am not a Chairman or Vice Chairman of more than two Qatari companies.
10. I will take full responsibility of failure to observe the above nomination requirements or infringing the provisions of Qatar Financial Centre's Companies Regulations 2005, Qatar Financial Markets Authority's Governance Code for Companies and Legal Entities Listed on the Main Market and those provisions on the nomination to the membership of the Board of Directors provided for in QFB's Articles of Association.

Kinds Regards,

FULL Name: _____

Date: _____

Candidate Signature: _____

2. INFORMATION FORM ABOUT THE CANDIDATE

Please read and complete carefully the Instruction for the candidate membership below indicated before completing this form

CONTACT AND MEMBERSHIP DETAILS

Applying for Independent or non-independent position? _____
(Refer to the definition of non-independent below)

Full Name _____

Nationality _____

Date and place of birth _____

Permanent Residence _____
(include full physical address rather than just PO)

Address, City/Town _____

Email Address _____

Phone number _____

Mobile number (if different) _____

A candidate shall be considered non-independent if he or she:

- Owns at least (1%) of shares of the Bank or any company of its group.
- Is a representative of a legal person that owns at least (5%) of shares of the Bank or any company of its group.
- Has been one of Senior Executive Management of the Bank or any company of its group during the Year preceding the election.
- Has a first-degree relative relation with any Board member or Senior Executive Management of the Bank, or any company of its group.

3. ADDITIONAL CANDIDATE INFORMATION

Please read and complete carefully before completing this form

- i. Name the companies in which you are directly or indirectly involved at the management level in the last past five years, mentioning the nature and period of the work relationship:

- ii. Name the companies in which you are currently Board member along with the location of their Head Quarters.

- iii. Name the companies in which you are currently Board Chairman or Vice Chairman along with the location of their Head Quarters.

- iv. Does any of the companies listed in Questions (3ii and 3iii) maintain business relationships with QFB? If yes, please provide details.

I, the undersigned, hereby declare that all the information provided above are complete and accurate and I undertake to notify QFB as soon as I am aware of any change or amendment to this information.

Date: _____

CANDIDATE FULL Name: _____

CANDIDATE Signature: _____

4. Kindly Complete the below Questionnaire:

Questionnaire		Yes	No
1.	Have you ever served on the Board or the Management of a company which has been declined doing business, declared bankrupt or has gone into liquidation or dissolution? (if yes, please provide details)		
2.	Have you ever been declared bankrupt or failed to honor, your debts or entered into any arrangements with your creditors? (if yes, please provide details)		
3.	Is your nomination for the Board of Directors or your performance of your obligations as Board member (when elected) under the direction or instruction of any other person? (if yes, please provide details)		
4.	Do you have any other personal or professional obligations that may limit or impede your ability to properly meet your obligations to the Company and its shareholders or conflict with? (if yes, please provide details)		
5.	Does your nomination result in any direct or indirect conflict of interest with QFB and any of its affiliates? (if yes, please provide details)		

5. Kindly Ensure that the below Documents are attached to this Form upon Submission:

Document		Circle the Correct Answer
1.	Most recent Resume/CV	Yes / No / Not Applicable
2.	A copy of a certified Qatari ID (for Qatari representatives) or a copy of a certified passport (for Non-Qatari representatives)	Yes / No / Not Applicable
3.	A copy of the shares ownership updated statement issued from Qatar Central Securities Depository not exceeding one week from the date of issuance. (Required for candidates applying for a non-independent membership only)	Yes / No / Not Applicable

6. Consideration of application

Candidates wishing to apply for nomination will need to fill this form completely and submit it along with the required documents by hand to QFB's Company Secretary at Doha, Al Sadd, Suhaim Bin Hamad Street, Qatar First Bank Building, 6th Floor.

Submissions shall be received during the working hours (8:00 am - 3:00 pm) starting Sunday 31/03/2019 until the end of working hours on Thursday 04/04/2019.

Received submissions will be reviewed by the Bank's Numerations, Remunerations and Corporate Governance Committee to determine if the candidacy eligibility requirements are met.

Applications submitted after the closing date specified above or not meeting the requirements shall be disregarded.

The election process will take place on April 22, during QFB's Annual General Assembly In accordance with the Bank's Articles of Association and Qatar Financial Market Authority's (QFMA) Governance Code for Companies and Legal Entities Listed on the Main Market